

December 15th, 2023

Wednesday

5:00pm
Twp. Bldg.

Meeting was called to order by Chairman, Ed Whitebread, with the Pledge of Allegiance.

Roll Call: Present – Supervisor Kubasek, Supervisor Whitebread, Supervisor Bednar and Solicitor DeLuca.

Minutes: Meeting minutes from November was reviewed by the board. A motion was made to accept minutes by Supervisor Bednar and 2nd by Supervisor Kubasek. On the Vote, 3 I's.

Treasurer's Report: Treasurers' report reviewed by the Supervisors. Supervisor Kubasek made a motion to accept the report 2nd by Supervisor Bednar. On the vote, 3 I's.

SEO: Brior report was reviewed by the Board. A motion was made by Supervisor Bednar to approve the report, 2nd by Supervisor Kubasek. On the vote, 3 I's.
A copy of the report is attached as follows:

Brior Environmental Services Inc.
Sewage Enforcement Officer-William C. Brior
Sewage Enforcement Officer- Robert R. Fugate Jr.
474 Long Run Road
Drums, PA 18222

Phone (215) 327-8984

INVOICE

INVOICE NO: 2023196

BILL TO:
Conyngham Township
10 Pond Hill Road
Mocanaqua, PA 18655

DATE: 11/30/23

TERMS: Net 10 Days

• TOTAL AMOUNT DUE: \$373.83
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William C. Brior
Robert R. Fugate Jr.
Sewage Enforcement Officers
474 Long Run Road
Drums, PA 18222
Phone (215) 327-8984

DESCRIPTION:

Planning Waiver & Non-Building Declaration

Date: 11/2/23
Amount: 2hrs \$100.00

Sewage Complaint Investigation, Site Evaluation, Dye Test

Date: 11/9/23
Address: 33 Hill Street
Amount: 2hrs \$100.00

Sewage Complaint Investigation, Site Evaluation, Dye Test Correspondence

Date: 11/10/23
Address: 33 Hill Street
Amount: 2hrs \$100.00

Postage Expenses

Date: Sep-Nov 2023
Amount: \$23.83

Maintain Conyngham Township's ACT 149 files for Nov 2023

Date: 11/30/23
Amount: 1hr \$50.00

CTSA BILL
\$200

Building Enforcement: The reports for November were reviewed. A motion was made by Supervisor Bednar to approve the reports, 2nd by Supervisor Kubasek. On the vote, 3 I's.
Copies of the reports are attached as follows:

BHW Construction Consultation Services, Inc.
1151 Highway 315, Suite 3, Dolphin Plaza
Plains Township, PA 18702
Phone: 570-270-3900 Fax: 570-270-3892

Invoice No. **2023-11**

INVOICE

Customer		Misc	
Name	Conyngham Township	Date	12/5/2023
Address	10 Pond Hill Rd.	Order No.	
City	Mocanaqua	Rep	
Phone	570-542-5909	FOB	
State	PA		
ZIP	18655		

Qty	Description	Unit Price	TOTAL
1	Permits and Plans Examinations for November 2023 Permit Numbers CYN-23-034 through CYN-23-037	\$925.22	\$ 925.22

SubTotal	\$ 925.22
Shipping	
Tax Rate(s)	
TOTAL	\$ 925.22

Payment	Select One...	Tax Rate(s)
Comments		
Name		
CC #		
Expires		

See Attached Spreadsheet

Please be advised that this service is purely a consultation. By providing this service we are only suggesting what should be done in this situation to meet the requirements of the Pennsylvania Uniform Construction Code. BHW Construction Consultation Services, Inc. does not endorse non-compliance in any way.

For any questions or concerns regarding this statement BHW can be reached at
UCCconsultant@hotmail.com

Cuyingham Township: November 2023

Permit #	C/R	Plans	Issue Date	Property Owner	#	Address	Contractor	Job Description	Comm Cost	Permit Fee	Admin.	WO State	State Fee	Total	HHW	Twp
CYN-23-034	R	S	11/13/2023	Edward Yustat		19 Plantation rd	Endless Energy	Ground Mounted solar	\$33,419.00	\$375.64	\$93.91	\$469.55	\$4.50	\$474.05	\$328.69	\$140.87
CYN-23-035	R		11/20/2023	Ireka Hill		21 Hill Street	Owner	Electrical Service	\$900.00	\$104.50		\$100.00	\$4.50	\$104.50	\$70.00	\$30.00
CYN-23-036	R		11/29/2023	Andrea O'Neil		58 Plantation Road	Equity Roofing	Roof Replacement	\$21,989.16	\$289.92	\$72.48	\$362.40	\$4.50	\$366.90	\$253.68	\$108.72
CYN-23-037	R		11/29/2023	Carol Kalinoski		108 1/2 Italy St	Glory Bldrs	Roof Replacement	\$24,910.00	\$311.83	\$77.96	\$389.78	\$4.50	\$394.28	\$272.85	\$116.93
												\$1,321.73		\$925.22	\$396.52	

Codes enforcement: Supervisor Bednar reported the house on the corner of Mulholland drive is still a problem. He is trying to talk to the owner but they will not answer the door. He will try when the Mrs. comes home later in the day.

Sewer Authority: Solicitor DeLuca reported he filed a request for reconsider of the PUC board decision.

EMA: Nothing

Playground Committee: Cheryl Whitebread reported that the committee is holding a Christmas cookie sale to help fund the playgrounds.

Atty. DeLuca: Solicitor DeLuca request a rate increase for the 2024 year. The Board will consider this increase. The amount will be discussed before our re-organizational meeting.

Supervisor Whitebread: Nothing.

Supervisor Bednar: A lady called from Paradise Ave. There is a problem with a house which is accumulation garbage. Supervisor Whitebread stated this is a nuisance issue and a letter should be sent.

Solicitor DeLuca questioned who and how garbage is handled in the Township. It was explained private hauler. He stated we should consider single hauler and all residence purchasing a garbage sticker. This will be considered by the board.

Supervisor Kubasek: He thanked our DPW and our office staff for work well done.

Public Comment: Nothing

Unfinished Business:

Road Openings: Supervisor Whitebread reported survey work and engineering is being completed. There are 3 bills from PennEastern for each of the roads. These bills are in the amounts of \$6412.50 for Lewis Lane, \$1500 for Byrd's Lane and \$300 for Firehall Road. A motion was made by Supervisor Whitebread to make payment in January for these bills, 2nd by Supervisor Kubasek. On the vote, 3 I's.

Tentative Budget: The budget was discussed. There are some insufficient taxes on the street lights and both fire hydrant funds. More information is needed to adjust these taxes. This will be address before the 2024 budget is passed.

New Business:

CINTAS: We received information from CINTAS that a new law was passed that the exit signs must be inspected once a year. They will bill us for each light. After a lengthy discussion, Supervisor Bednar will handle the maintenance and keep record. The contract with CINTAS was declined.

Trench Box: The board reviewed invoices for a new and used trench box from Medico. Both were over \$9500. It was decided the Township will continue to rent the box if needed.

Trash Pump: A new trash pump is needed by the sewer authority. The Township has also used this pump during emergencies. The cost of the mobile pump is \$13352.14 from Northern Tool. A motion was made by Supervisor Whitebread to order this pump and to split the cost in half with the sewer authority, 2nd by Supervisor Kubasek. On the vote, 3 I's.

Christmas Bonus: Bonuses were discussed. A motion was made by Supervisor Kubasek to give Bob Hinchcliff, Bob Zawatski, Earl Hess and Cheryl Whitebread a \$250.00 bonus, 2nd by Supervisor Bednar, On the Vote, 2 I's and Supervisor Whitebread voted for Bob, Bob and Earl with a abstain for Cheryl due to being his wife.

A motion was made by Supervisor Whitebread to give a bonus to Ron Young in the amount of \$150.00, 2nd by Supervisor Bednar. On the vote, 3 I's.

Also, the Sewer Authority members request a Bonus. The Board discussed a Christmas bonus. A motion was made by Supervisor Whitebread to give each board member a \$300 Christmas bonus, 2nd by Supervisor Bednar. On the vote, 2 I's and one abstain by Supervisor Kubasek due to his is a board member.

Aerial Photos: Aerial Photos of Mocanaqua and Wapwallopen were on display from Greg Cromer, America from the sky. They are 20" x 28" photos at the cost of \$195 each. A motion was made by Supervisor Bednar to purchase the photos, 2nd by Supervisor Kubasek. On the vote, 3 I's.

Supervisor Whitebread made a request to Mr. Cromer to take a photo of the Lily Lake / Pond Hill area. He will have it by spring. We board also approve the purchase of this photo.

Solicitor DeLuca stated to ask him if he has a digital photo of them so we can add them to the WEB page.

Alber Property: Supervisor Whitebread reported that he talked to the new owner of the Alber property which is next door the to township office. A letter will be sent to them to have them acknowledge the fact that they have a shed on township property and the township will give permission to allow it to remain there.

Twp WEB: The board reported that Cheryl, who will be the web page administer, is doing a great job preparing the page. Solicitor DeLuca, Supervisor Whitebread and Kubasek were on a demonstration webinar with the web company. WEB page will go live after the pa.gov domain is received and setup. This domain is free to the Township.

A motion was made by Supervisor Whitebread to adjourn the meeting.

Meeting adjourned at 5:45 PM